

Likely Xats'ull Community Forest Ltd.
Community Forest Manager
Expression of Interest



TITLE: GENERAL MANAGER – CONTRACT POSITION
SALARY: COMMENSURATE WITH EXPERIENCE AND QUALIFICATIONS
CLIENT: LIKELY XATS'ULL COMMUNITY FOREST LTD.
TERM: 80-130 HOURS PER MONTH

POSITION SUMMARY:

Under the direction of the Likely Xats'ull Community Forest Ltd. (LXCF) Board of Directors, and the written goals and objectives of the LXCF, the Contractor will act on behalf of the LXCF as the General Manager to provide forest operations management services as outlined in the following:

PURPOSE:

This contract position is accountable for managing the daily business affairs and forestry operations of LXCF on the Community Forest Agreement K1L, in full compliance with the Forest and Range Practices Act and under the direction of the LXCF Board of Directors.

PRIMARY RESPONSIBILITIES:

The General Manager is responsible for, but not limited to:

- Preparing and managing the LXCF's annual work plan, business plan, and budget;
- Negotiating and preparing contracts for Board approval for all contracted services such as forest management consultants, road construction, forest harvesting, silviculture, administrative services, etc.; while attempting to share work equally between the communities
- Supervising all contractors working for the organization and efficiently coordinating the day-to-day operations and activities of the organization;
- Serving as the link between the daily operations of the LXCF and the Board;
- Attending meetings of the Board and committees as required;

- Acquisition or development of all required plans and permits; including a Forest Stewardship Plan, and as required for road construction, harvesting forest resources on the tenure, silviculture activities, etc.;
- Conducting inventories of the forest resource;
- Plan the fibre development and harvesting programs through the selection of contractors, scheduling, pre-works, safety oversight and supervision, marketing of products and securing business deals with customers consistent with strategic plan.
- Oversee all aspects of community forest management including: standing timber inventory, conservation, silviculture, recreation, community outreach and mapping
- Oversee and ensure that all administrative requirements by Government agencies are met. Carry out legal obligations as required by Provincial Statute and implement government policy as related to this forestry tenure.

QUALIFICATIONS, KNOWLEDGE AND EXPERIENCE:

- Minimum of 5 years working in BC forest management
- Experience in contractor negotiations, silviculture, planning, budgeting
- Demonstrated ability to manage all aspects of a forest industry business with minimal supervision
- Excellent written and verbal communication skills
- High level of computer skills
- Willing to work in the Likely, BC area

Interested applicants should apply by resume and cover letter by February 28, 2018

Applications may be submitted to: Likely Xats'ull Community Forest Ltd., P.O. Box 233, Likely, BC. V0L 1N0

Attention: Creole Dufour, Manager or email lxcfltd@gmail.com.